# **Child Safeguarding Risk Assessment 2019**

# Written Assessment of the Redeemer Girls School

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment of the Redeemer Girls National School.

**List of School Activities (A)**

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| 1. Daily arrival and dismissal of pupils
2. Recreation breaks for pupils
3. Classroom teaching
4. One-to-one teaching
5. One-to-one counselling
6. Outdoor teaching activities
7. Sporting Activities
8. School outings
9. Annual Sports Day
10. Fundraising events involving pupils
11. Use of off-site facilities for school activities
12. School transport arrangements including use of bus escorts
13. Care of children with special educational needs, including intimate care where needed,
14. Management of challenging behaviour amongst pupils, including appropriate use of restraint where required
15. Administration of Medicine
16. Use of Sensory Room
17. Administration of First Aid
18. Curricular provision in respect of SPHE, RSE, Stay Safe
19. Prevention and dealing with bullying amongst pupils
20. Training of school personnel in child protection matters
21. Use of external personnel to supplement curriculum
22. Use of external personnel to support sports and other extra-curricular activities
23. Care of pupils with specific vulnerabilities/ needs such as
* Pupils from ethnic minorities/migrants
* Members of the Traveller community
* Lesbian, gay, bisexual or transgender (LGBT) children
* Pupils perceived to be LGBT
* Pupils of minority religious faiths
* Children in care
1. Recruitment of school personnel including -
* Teachers/SNA’s
* Caretaker/Secretary/Cleaners
1. Sports coaches
2. External Tutors/Guest Speakers
3. Volunteers/Parents in school activities
4. Visitors/contractors present in school during school hours
5. Visitors/contractors present during after school activities
6. Participation by pupils in religious ceremonies/religious instruction external to the school
7. Use of Information and Communication Technology by pupils in school
8. Application of sanctions under the school’s Code of Behaviour including detention of pupils, confiscation of phones etc.
9. Student teachers undertaking training placement in school
10. Use of video/photography/other media to record school events
11. Use of school premises by other organisation during school day
12. Breakfast club / Homework clubs
13. Staying in during inclement weather.
14. Agency staff eg SCP
15. Running summer camps with school staff.
16. Assemblies
17. Reward Groups
18. Online – Distance Learning
19. Covid – 19 Isolation
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**The Redeemer Girls School has identified the following Harm Risks (R) respect of its activities –**

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| 1. Harm not being recognised by school personnel
2. Harm not being reported properly and promptly by school personnel
3. Child being harmed in the school by a member of school personnel
4. Child being harmed in the school by another child
5. Child being harmed in the school by volunteer or visitor to the school
6. Child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities e.g. school trip, swimming lessons
7. Harm due to bullying of child
8. Harm due to inadequate supervision of children in school
9. Harm due to inadequate supervision of children while attending out of school activities
10. Harm due to inappropriate relationship/communications between child and another child or adult
11. Harm due to children inappropriately accessing/using computers, social media, phones and other devices while at school
12. Harm to children with SEN who have particular vulnerabilities
13. Harm to child while a child is receiving intimate care
14. Harm due to inadequate code of behaviour
15. Harm in one-to-one teaching, counselling, coaching situation
16. Harm caused by member of school personnel communicating with pupils in appropriate manner via social media, texting, digital device or other manner
17. Harm caused by member of school personnel accessing/circulating inappropriate material via social media, texting, digital device or other manner.
18. Harm caused by agency workers in school.
19. Harm caused by flight of child from the school.
20. Harm caused by running summer camps
21. Use of distance learning in lockdown and temporary closure.
22. Children in Covid isolation room.
23. Parents entering school grounds or school
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**The Redeemer Girls School has the following procedures (P) in place to address the risks of harm identified in this assessment –**

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| Procedures/ Policies | Status |
| 1. All personnel are fully Garda Vetted.
 | In place |
| 1. The *Child Protection Procedures for Primary and Post-Primary Schools 2017* are made available to all school personnel
 | In place |
| 1. School Personnel are required to adhere to the *Child Protection Procedures for Primary and Post-Primary Schools 2017* and all registered teaching staff are required to adhere to the *Children First Act 2015*
 | In place |
| 1. The school implements in full the Stay Safe Programme
 | In place |
| 1. The school implements in full the SPHE curriculum
 | In place |
| 1. The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department’s *Anti-Bullying Procedures for Primary and Post-Primary Schools*
 | In place review 2020 |
| 1. The school has a yard/playground supervision policy to ensure appropriate supervision of children during, assembly, dismissal and breaks and in respect of specific areas such as toilets, changing rooms etc.
 | Supervision Policy 2020 tbd |
| 1. The school has in place a policy and clear procedures in respect of school outings.
 | Supervision Policy 2020 |
| 1. The school has a Health and Safety policy
 | In place |
| 1. The school adheres to the requirements of the Garda vetting legislation and relevant DES circulars in relation to recruitment and Garda vetting
 | In place |
| 1. The school has a code of conduct for school personnel (teaching and non-teaching staff)
 | In place |
| 1. The school complies with the agreed disciplinary procedures for teaching staff
 | In place |
| 1. The school has a Special Educational Needs policy
 | In place |
| 1. The school has an intimate care policy/plan in respect of students who require such care
 | Supervision Policy tbd 2019-20 |
| 1. The school has in place a policy and procedures for the administration of medication to pupils
 | In place 2018/19 |
| 1. Ensures all new staff are provided with a copy of the school’s Child Safeguarding Statement
 | In place |
| 1. Encourages staff to avail of relevant training
 | In place |
| 1. Encourages board of management members to avail of relevant training
 | In place |
| 1. Maintains records of all staff and board member training
 | In place |
| 1. The school has in place a Code of Behaviour for pupils which includes procedures for specific risks.
 | In place |
| 1. The school has in place an Acceptable Use policy in respect of usage of ICT by pupils
 | Updated 2020 |
| 1. The school has in place a mobile phone policy in respect of usage of mobile phones by pupils as part of its Code of Behaviour.
 | Code of behaviour2020 |
| 1. The school has in place a Critical Incident Management Plan
 | Updated 2017/18 |
| 1. The school has in place a Home School Liaison policy and related procedures
 | To be developed |
| 1. The school has in place a policy and procedures for the use of external persons to supplement delivery of the curriculum
 | External Partners Policy tbd 2019/20 |
| 1. The school has in place a policy and procedures for the use of external sports coaches
 | External Partners Policy tbd 2019/20 |
| 1. The school has in place a policy and clear procedures for one-to-one teaching activities
 | Supervision Policy tbd 2020 |
| 1. The school has in place a policy and procedures for one-to-one counselling
 | External Partners Policy tbd 2020/21 |
| 1. The school has in place a policy and procedures in respect of student teacher placements
 | External Partners Policy tbd 2020/21 |
| 1. The school has in place a policy and procedures in respect of students undertaking work experience in the school.
 | External Partners Policy tbd 2020/21 |
| 1. The school has a joint agreement with the relevant organisation.
 | External Partners Policy tbd 2020/21 |
| 1. The school has put procedure in place for risk or event of leaving school without permission.
 | Code of Behaviour |
| 1. The school has procedures in place relation to Covid 19
 | School Covid Response plan |

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| **Activity (A)** | **Risk (R)**  | **Procedure (P)** |
| 1. Daily arrival and Dismissal of pupils
 | D,G,H,J,K | 6,7,20 |
| 1. Recreation breaks for pupils
 | A,D,G,H | 6,7,20,4 |
| 1. Classroom teaching
 | C,D,F,G,L | 1,2,3,9,10,11 |
| 1. One-to-one teaching
 | A,B,C,F,O,L | 28,1,2,3 |
| 1. One-to-one counselling
 | A,B,C,F,O,L | 1,2,3,10,11,28 |
| 1. Outdoor teaching activities
 | C,D,F,G,L,J | 1,2,3,9,10,11 |
| 1. Sporting Activities
 | C,I,H, | 25 |
| 1. School outings
 | A,B,C,D,P,I,G,K | 1,2,6,7.8,9,10,11 |
| 1. Annual Sports Day
 | C,I,H | 25 |
| 1. Fundraising events involving pupils
 | n/a |  |
| 1. Use of off-site facilities for school activities
 | C,D,F,G,L,J | 1,2,3,9,10,11 |
| 1. School transport arrangements including use of bus escorts
 | A,b,c,f,g,l,I,j | 1,2,3,10,13,12,16 |
| 1. Care of children with special educational needs, including intimate care where needed,
 | A,B,C,D,E,L,JLM | 1.2.3.7,9,13,14,15Intimate care policy to developed |
| 1. Management of challenging behaviour amongst pupils, including appropriate use of restraint where required
 | A,B,C,D,E,L,JLM | 1.2.3.7,9,13,14,17,20,23 |
| 1. Administration of Medicine
 | A,B,C,D,E,L,JLM | 14 |
| 1. Administration of First Aid
 | A,B,C,D,E,L,JL | Procedure in place |
| 1. Curricular provision in respect of SPHE, RSE, Stay Safe
 | A,J, G, B,k | 4,5,6 |
| 1. Prevention and dealing with bullying amongst pupils
 | A,D,G,B,H | 1,2,3,6,7,20,21 |
| 1. Training of school personnel in child protection matters
 | A,B,C,F,I,J | 1,2,3,10,16,17,19 |
| 1. Use of external personnel to supplement curriculum
 | C,D,F,G,L,J,E | 1 2 3 6 9 11 |
| 1. Use of external personnel to support sports and other extra-curricular activities
 | C,D,F,G,L,J,E | 1 2 3 6 9 11 |
| 1. Care of pupils with specific vulnerabilities/ needs such as severe disabilities
 | A G L M O D  | 1 2 3 6 9 13 |
| 1. Pupils from ethnic minorities/migrants
 | A D C H I | 1 2 3 20 6 |
| 1. Members of the Traveller community
 | A D C H I | 1 2 3 20 6 |
| 1. Lesbian, gay, bisexual or transgender (LGBT) children or perceived to be LGBT
 | A D C H I | 1 2 3 20 6 |
| 1. Pupils of minority religious faiths
 | A D C H I | 1 2 3 20 6 |
| 1. Children ‘in care’
 | A D C H I | 1 2 3 20 6 4 31 |
| 1. Recruitment of school personnel including – caretakers, cleaners.
 | A B C F J P Q | 1 2 3 16 17 10 |
| 1. Teachers/SNA’s
 | A B C F J P Q | 1 2 3 16 17 10 |
| 1. Summer Camps
 | A,B,C,D,P,I,G,K,L,O | 1-12, 15, 23, 21 |
| 1. Distance Learning
 | A,J, K,L,N,P.Q | 1,2,6,11,10,12,16,20,21,24 |
| 1. Covid Isolation
 | A,B,C,F,O,L | 1,2,3,10,11,28,32,33 |
| 1. Reward groups
 | C,D,F,G,L,J,E | 1,2,3,10,11,28 |
| **Important Note:** It should be noted that risk in the context of this risk assessment is the “Harm” as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post- Primary* *Schools 2017* |

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management on \_\_\_\_\_\_\_\_\_\_\_.

It shall be reviewed as part of the school’s annual review of its Child Safeguarding Statement.

Reviewed by Staff at Meeting August 30th 2018. Administration of medicine policy, first aid procedures, update Health and Safety Policy.

Reviewed by Staff at Meeting September 3rd 2019. Amendments to CoB and decision to create Supervision and External Partner policies.

Reviewed by staff August 25th  2020. Amendments made incorporating the Covid 19 pandemic restrictions.

Reviewed by BoM October 13th 2020

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chairperson, Board of Management

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Principal/Secretary to the Board of Management